



**DEPARTMENT OF THE AIR FORCE**  
**HEADQUARTERS AIR FORCE SERVICES AGENCY**

07 MAR 2005

MEMORANDUM FOR HQ ACC/SVP      HQ AETC/SVP      HQ AFMC/MSVF  
                         HQ AFSPC/SVP      HQ AMC/A7SF      HQ PACAF/SVP  
                         HQ USAFE/A7S      10 MSG/SVP      11 MSG/SVP  
                         HQ AFSOC/SV

FROM: HQ AFSVA/SVP  
         10100 Reunion Place, Suite 402  
         San Antonio TX 78216-4138


SUBJECT: Teen 4-H Adventure Camp (SUSPENSE: 11 Apr 05)

1. Air Force Services Family Member Programs is excited to offer another outstanding teen summer opportunity. In cooperation with the National 4-H organization, two outdoor adventure leadership camps will be held at the University of Arkansas Cooperative Extension 4-H Conference Center in Little Rock AK. Major commands are invited to participate in specific camps scheduled for 26 Jun – 1 Jul and 16-21 Jul 05, as identified at atch 1.
2. Two teens, ages 14 to 18, from each Air Force base Youth Program may be selected to participate in this camp. Participating teens should be an active member of the base Youth Program and their Training Responsible Adolescents in Leadership (T.R.A.I.L.) program when offered. Youth staff may also be nominated to be counselors during their Major Command week. Counselors are fully responsible for a group of teens and are actively involved in all program activities; therefore, they may not schedule personal events throughout the entire program. Major Commands may establish their own selection process but must ensure adults and teens fully understand both the activities available and level of participation expected throughout the program. Teens will be actively involved in a wide range of physical outdoor adventures, leadership, and team building activities throughout the week. Please ensure attendees are capable of participating in the majority of the proposed activities. Lodging will be a camp environment with at least one night spent outdoors. A tentative schedule can be found at atch 2. More information on the 4-H conference center is at [www.arkansas4hcenter.org](http://www.arkansas4hcenter.org).
3. All food, lodging, travel and most activities are funded by HQ USAF/ILVY for both teen and adult participants. Flight arrangements will be made by 4-H and coordinated with all attendees prior to travel. For the first camp, all participants will travel to Little Rock on Sunday, 26 Jun and depart on Friday, 1 Jul 05. For the second camp, all participants will travel to Little Rock on Saturday, 16 Jul and depart on Thursday, 21 Jul 05 with the exception of overseas participants who will be scheduled to arrive on Friday, 15 Jul 05. All overseas participants must have a current and valid passport for travel. Transportation will be provided to and from the airport to the 4-H Conference Center. Adults should travel on routine travel orders and teens should travel on invitational travel orders.

4. The Air Force Services Agency is sponsoring several one-week residential camps during the 2005 summer: Teen Aviation Camp, Missoula Performing Arts (2), 4-H Adventure Camp (2), and Space Camp. Teens may apply for all the camps but if selected, they may attend only 2 of the camps. Recommend programs allow for maximum participation by selecting two teens to attend the 4-H Adventure Camp who did not have the opportunity in 2004.

5. Please e-mail a consolidated list of participants and counselor nominees from your MAJCOM to include full name, age of teen, base and their originating airport to [karen.rudolph@agency.afsv.af.mil](mailto:karen.rudolph@agency.afsv.af.mil) and [william.dowell@agency.afsv.af.mil](mailto:william.dowell@agency.afsv.af.mil) by 11 Apr 05. Also please consolidate and send all the attached forms on each participant to HQ AFSVA/SVPYY 10100 Reunion Place Suite 402, San Antonio, TX 78216.

6. If you have any questions, please contact my project officers Ms. Karen Rudolph or Mr. Chad Dowell, HQ AFSVA/SVPYY at DSN 487-4045.

  
J. A. SWIGART-SMITH, Colonel, USAF  
Director of Programs

Attachments:

1. Command camp dates
2. Agenda
3. Required forms (8 each)

cc:  
HQ USAF/ILVY